

A meeting of the **OVERVIEW AND SCRUTINY PANEL (ENVIRONMENT, COMMUNITIES AND PARTNERSHIPS)** will be held in **CIVIC SUITE, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON PE29 3TN** on **THURSDAY, 6 MARCH 2025** at **7:00 PM** and you are requested to attend for the transaction of the following business:-

## **AGENDA**

### **APOLOGIES**

**1. MINUTES** (Pages 5 - 12)

To approve as a correct record the Minutes of the Overview and Scrutiny Panel (Environment, Communities and Partnerships) meeting held on 6th February 2025.

**Contact Officer: B Buddle**  
**01480 388008**

**2. MEMBERS' INTERESTS**

To receive from Members declarations as to disclosable pecuniary and other interests in relation to any Agenda item.

**Contact Officer: B Buddle**  
**01480 388008**

**3. OVERVIEW AND SCRUTINY WORK PROGRAMME** (Pages 13 - 26)

- a) The Panel are to receive the Overview and Scrutiny Work Programme
- b) Members to discuss future planning of items for the Work Programme

**Contact Officer: B Buddle**  
**01480 388008**

**4. GARDEN WASTE INCENTIVE SCHEMES** (Pages 27 - 40)

The Panel is invited to comment on the Garden Waste Incentive Schemes Report.

*Executive Councillor: S Taylor*

**Contact Officer: A Rogan**  
**01480 388082**

**5. EXCLUSION OF PRESS AND PUBLIC**

To resolve:-

that the public be excluded from the meeting because the business to be transacted contains exempt information relating to the financial and business affairs of any particular person (including the authority holding that information).

**6. LEISURE OPPORTUNITIES (Pages 41 - 112)**

The Panel is invited to comment on the Leisure Opportunities Report.

*Executive Councillor: S Howell*

**Contact Officer: G Holland  
01480 388157**

26 day of February 2025

***Michelle Sacks***

Chief Executive and Head of Paid Service

## **Disclosable Pecuniary Interests and other Registerable and Non-Registerable Interests.**

Further information on [Disclosable Pecuniary Interests and other Registerable and Non-Registerable Interests is available in the Council's Constitution](#)

## **Filming, Photography and Recording (including Live Streaming) at Council Meetings**

This meeting will be filmed for live and/or subsequent broadcast on the Council's YouTube site. The whole of the meeting will be filmed, except where there are confidential or exempt items. If you make a representation to the meeting you will be deemed to have consented to being filmed. By entering the meeting you are also consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes. If you have any queries regarding the streaming of Council meetings, please contact Democratic Services on 01480 388169.

The District Council also permits filming, recording and the taking of photographs at its meetings that are open to the public. Arrangements for these activities should operate in accordance with [guidelines](#) agreed by the Council.

**Please contact Mrs Beccy Buddle, Democratic Services Officer (Scrutiny), Tel No: 01480 388008/e-mail [Beccy.Buddle@huntingdonshire.gov.uk](mailto:Beccy.Buddle@huntingdonshire.gov.uk) if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Committee/Panel.**

Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.

Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.

Agenda and enclosures can be viewed on the [District Council's website](#).

### **Emergency Procedure**

In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit.

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## HUNTINGDONSHIRE DISTRICT COUNCIL

MINUTES of the meeting of the OVERVIEW AND SCRUTINY PANEL (ENVIRONMENT, COMMUNITIES AND PARTNERSHIPS) held in Civic Suite, Pathfinder House, St Mary's Street, Huntingdon PE29 3TN on Thursday, 6 February 2025.

PRESENT: Councillor J E Kerr – Chair.

Councillors T Alban, S Bywater, S J Criswell, M A Hassall, N J Hunt, M Kadewere, C Lowe, S R McAdam, S Mokbul, D J Shaw and C H Tevlin.

APOLOGIES: No apologies.

IN ATTENDANCE: Councillors S W Ferguson and S L Taylor.

### **40. MINUTES**

The minutes of the meeting of 5th December 2024 were approved as a correct record and were signed by the Chair.

### **41. MEMBERS' INTERESTS**

Councillor S McAdam declared an other registerable interest in minute 24/43 by virtue of being involved in the creation of a new Charity Shop.

Councillor S Mokbul declared an other registerable interest in minute 24/43 by virtue of being a business owner with a business property.

Councillor S Bywater declared an other registerable interest in minute 24/44 by virtue of being a Cambridgeshire County Councillor representative for Cambridgeshire and Peterborough Fire Authority.

Councillor D Shaw declared an other registerable interest in minute 24/45 by virtue of being an employee of the Environment Agency.

### **42. OVERVIEW AND SCRUTINY WORK PROGRAMME**

With the aid of a report by the Democratic Services Officer (Scrutiny) (a copy of which is appended in the Minute Book) the Overview and Scrutiny Work Programme and Notice of Key Decisions for the period 1st February 2025 to 31st May 2025 were presented to the Panel.

Following a discussion an increase to the membership of the Climate Working Group from 4 to 6 members was proposed and Councillors were asked to express their interest via email to the Democratic Services Officer.

#### **43. BUSINESS RATES - DISCRETIONARY RATE RELIEF POLICY**

By means of a report by the Council Tax and Business Rate Manager, (a copy of which was appended in the Minute Book), the Business Rates – Discretionary Rate Relief Policy was presented to the Panel.

It was clarified to the Panel, that the policy ran up to 31st March 2025 and that the new policy ran from 1st April 2025, it was further clarified that this also applied to the newspaper relief.

Additionally, the Panel were advised that 40% reduction was the maximum amount able to be reclaimed from the Government and that there was not further funding for anything over this.

Following further discussion, the Panel heard that these changes would be affecting small businesses in hospitality, retail and leisure, and that the team were proactively working to identify and contact affected businesses. It was also confirmed that paperwork detailing available support would additionally be included with the 2025/26 bills and it was anticipated that businesses would be in contact with the team to move forward. More detail on the number of businesses affected would be shared with the Panel once the work to identify them had been completed.

Following the discussion, it was

RESOLVED

that Cabinet be encouraged to consider the comments from Overview and Scrutiny when making a decision upon the recommendations within the report.

#### **44. HYDROTREATED VEGETABLE OIL TRIAL**

By means of a report by the Head of Operational Services, (a copy of which was appended in the Minute Book), the Hydrotreated Vegetable Oil Trial Report was presented to the Panel.

Concern was expressed that the fuel was being sourced from Denmark and Holland and enquired whether it was possible to source this from the UK. It was confirmed that the fuel was not currently produced within the UK and that these countries were the nearest suppliers. It was noted that opportunities produce this locally would be monitored and further detail would be brought back to the Panel should viable possibilities arise.

It was confirmed that the fuel is produced solely from used cooking oil. Councillor Lowe observed that used cooking oil is collected nationwide and questioned whether partnerships could be developed to allow for a fuel supply within the UK. It was also suggested that kerbside collections of domestic cooking oil be investigated, with Councillor Alban observing that Bromley Borough had previously done such kerbside collections. It was noted that this was a complicated and developing market and that the district council's influence within this market would be limited. It was also noted that the fuel as supplied was a treated product originating from used

cooking oil and that this was not something which was currently available within the UK. It was proposed by Councillor Lowe to add an additional recommendation to the Cabinet report, this was seconded by Councillor Hunt and the Panel voted unanimously in favour of forwarding the proposed recommendation to the Cabinet;

6) that the leader contact the Energy secretary to request a reduction in the import tax on this product.

Councillor Hunt stated that he was impressed by the carbon savings through the change in fuel which were achieved by the trial, a sentiment which was shared by the Panel. The Panel heard, that the collaboration with Fire and Police on the trial had been extremely positive. It was confirmed that the police had joined the trial late and that their participation had been a smaller vehicle than the HGVs used by HDC and the Fire Service. The Panel heard that the site at Eastfield was under 24 hour operation due to the services on site and therefore the emergency services had been able to access the fuel as it was required. It was noted that opportunities with East of England Ambulance Trust, CPCA, MOD, local town and parish councils would be investigated as the project moved forward and the Panel wished to encourage the Cabinet and leader to contact relevant organisations to share the benefits of the fuel and collaborative working. The Panel felt that this would give a benefit both financially and environmentally in the significant carbon savings which could be made through developing further partnerships. It was proposed by Councillor Hunt to add an additional recommendation to the Cabinet report, this was seconded by Councillor Tevlin and the Panel voted unanimously in favour of forwarding the proposed recommendation to the Cabinet;

7) to encourage the Cabinet to reach out to other organisations to develop further partnerships with the scheme.

The Panel heard that the cost of the fuel versus diesel has varied over the course of the trial but that it was currently much lower than it had been. It was noted that there would be opportunities to fix the price of the fuel for a period of time but should the cost become prohibitive, it would be possible to switch back to standard road diesel. Following further discussion, the Panel heard that a set price at which point the HVO fuel would become prohibitive had not yet been identified but was expected to be as the project moved forward. It was suggested that it would be prudent to secure a cut off price where HVO becomes unsustainable and the switch back to diesel, it was felt that a monetary amount may be unsuitable due to the fluctuations of the diesel market therefore a price which was a percentage above the cost of diesel may be preferred. It was proposed by Councillor Hassall to add an additional recommendation to the Cabinet report, this was seconded by Councillor Kerr and the Panel voted unanimously in favour of forwarding the proposed recommendation to the Cabinet;

8) to establish a price where the fuel would become prohibitive and to switch back to road diesel.

Following a further question relating to the cost of electric vehicles, the Panel heard that the HVO fuel would be a stepping stone towards future technologies. It was also clarified that the costs of vehicles

identified within the report were the list price comparison for the vehicles and capital costs rather than the lifetime costs of the vehicles. Concern was expressed that should the use of HVO increase worldwide, this would affect supply and cost of the product. The Panel heard that this was not anticipated to be a fuel of the future but a stepping stone to future technologies. The Panel also heard that the fuel was created from used cooking oil and therefore was making use of a waste product which would have to be disposed of in other manners were it not used for fuel. Further concern was expressed over the odours caused by the storage of used cooking oil. The Panel discussed whether there would be merit in developing and investigating opportunities to produce the fuel locally, during which concern was expressed that there was a concern about food security nationwide and that growing crops for fuel would exacerbate this. It was proposed by Councillor Tevlin to add an additional recommendation to the Cabinet report, this was seconded by Councillor Hassall and the Panel voted in favour, with 10 Councillors voting for and 2 abstentions, of forwarding the proposed recommendation to the Cabinet;

9) to create a cross partner steering group of relevant organisations and local producers within Cambridgeshire to develop the production of the fuel within the district.

It was confirmed to the Panel, that the team would investigate the purchase of a larger tank should it be required for more collaborative work in the future. The Panel requested that further details on the progress of the fuel scheme be communicated back to Councillors as it progressed.

Following the discussion, it was

RESOLVED

that Cabinet be encouraged to consider the comments from Overview and Scrutiny when making a decision upon the recommendations within the report; and; that Cabinet be encouraged to add the proposed recommendations 6, 7, 8 and 9 to the report;

6) that the leader contact the Energy secretary to request a reduction in the import tax on this product;

7) to encourage the Cabinet to reach out to other organisations to develop further partnerships with the scheme;

8) to establish a price where the fuel would become prohibitive and to switch back to road diesel; and

9) to create a cross partner steering group of relevant organisations and local producers within Cambridgeshire to develop the production of the fuel within the district.

#### **45. PROCUREMENT OF VEHICLES AND CONTAINERS FOR WEEKLY FOOD WASTE COLLECTION SERVICE**

By means of a report by the Head of Operations, (a copy of which was appended in the Minute Book), the Procurement of Vehicles and

Containers for Weekly Food Waste Collection Service was presented to the Panel.

Concern was expressed that the procurement costs of the vehicles and caddies may increase as the demand would be likely to increase due to demand. The Panel heard that the costs within the report were current but that it was anticipated that they would fluctuate with demand as the implementation date drew nearer. The Panel were assured that the Council's procurement team were already briefed and involved to ensure that the project could proceed as soon as practicable.

A shortfall in the funding of the capital investment was identified and the Panel heard that these were indicative costs and that there would be an aim to keep the project within the funding parameters. It was also confirmed that it was hoped that any shortfall would be covered by further funding opportunities.

Further concern was expressed that it appeared that operational costs for the service had not yet been established and in turn would thereby impact the Council's finances. Following a debate by the Panel, it was established that there would be a desire to see further details on the financial aspects of the project to be brought back to the Panel. It was proposed by Councillor Alban to add an additional recommendation to the Cabinet report, this was seconded by Councillor Criswell and the Panel voted unanimously in favour of forwarding the proposed recommendation to the Cabinet;

2) to produce a report detailing the revenue and capital costs of the project and submit this to the democratic cycle of meetings.

Concern was expressed over the anticipated funding from DEFRA which had not yet been confirmed. The Panel heard that the collection project was still in its infancy with the capital costs having been identified, the Panel were assured that communications were ongoing with DEFRA to establish long term funding for the scheme. The Panel were further assured that the Council were a member of the RECAP partnership and as such were working with neighbouring authorities to move forward. It was proposed by Councillor Hunt to add an additional recommendation to the Cabinet report, this was seconded by Councillor Kerr and the Panel voted unanimously in favour of forwarding the proposed recommendation to the Cabinet;

3) to encourage Cabinet to write to the DEFRA Secretary to confirm the revenue funding as soon as practicable.

The Panel heard, that the anaerobic digestion of the waste created energy generation and also created an end product which could be used as a fertiliser. The Panel also heard that the food waste collection should be as organic as possible, and that no plastics should be placed within the caddies. It was hoped that the weekly food waste collection would result in a reduction of waste within the grey bins but that existing collection arrangements would not be affected. Following an observation that the waste from the grey bins required a certain amount of organic matter to aid its disposal process. The Panel heard that this was expected to change but that

this was an issue faced nationwide and the disposal methods would be adjusted accordingly.

The Panel heard that a preferred supplier had been identified to ensure that the caddies would be British made, 100% recyclable and also supporting a local workforce.

It was confirmed to the Panel, that additional refuse drivers would be recruited to fulfil the collections and that these drivers would include HGV as well giving current staff the opportunity to train as an HGV driver. The Panel heard that further detail would be sought relating to the retention of drivers who had received HGV training and brought back to the Panel.

The Panel heard that the Waste Minimisation Team were already in communication with property management companies and residents associations in properties with communal bins to ensure minimal cross contamination and that this would continue with the additional collections.

The Panel heard, that the initial purchase of the caddies included sufficient additional caddies for new properties within the district still currently under construction.

It was confirmed that contract negotiations with Cambridgeshire County Council as the disposal authority, were ongoing to ensure that collections would remain unaffected after 2027 when the current contract was due to end.

In response to a question regarding the disposal of food waste in the existing green bins should that service not be chargeable, the Panel heard that it would be mandatory to have a separate food waste disposal from 2026, and that the decomposition of the food waste through anaerobic digestion was better for the environment than within the green waste.

It was suggested that opportunities to collect used vegetable oil from the kerbside in line with the food waste collections should be investigated in line with investigating opportunities with the Hydrotreated Vegetable Oil Fuel Trial.

The Panel were assured that a robust communications plan would be developed to ensure resident awareness and compliance. It was also confirmed, that residents who are already registered for an assisted collection would have an assisted collection for the food waste caddies. It was suggested by the Executive Councillor that a working group comprised of members of the Panel be created to look at the implementation and creation of a communications Plan. It was proposed by Councillor Hunt to add an additional recommendation to the Cabinet report, this was seconded by Councillor Kerr and the Panel voted unanimously in favour of forwarding the proposed recommendation to the Cabinet;

4) to create a Food Waste Collection Service Working Group to help inform the development of the communications plan to support the scheme.

Following the discussion, it was

RESOLVED

that Cabinet be encouraged to consider the comments from Overview and Scrutiny when making a decision upon the recommendations within the report; and; that Cabinet be encouraged to add the proposed recommendations 2, 3 and 4 to the report;

2) to produce a report detailing the revenue and capital costs of the project and submit this to the democratic cycle of meetings;

3) to encourage Cabinet to write to the DEFRA Secretary to confirm the revenue funding as soon as practicable; and

4) to create a Food Waste Collection Service Working Group to help inform the development of the communications plan to support the scheme.

Chair

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## Overview and Scrutiny Work Programme 2024-25

Performance and Growth Agenda Items			
Meeting Date	Pre-Scrutiny	Scrutiny Review	Task and Finish Groups Working Groups
2 <sup>nd</sup> April 2025	<ul style="list-style-type: none"> <li>• Corporate Plan Update</li> <li>• <i>Community Infrastructure Levy Funding</i></li> </ul>	<ul style="list-style-type: none"> <li>• <i>Planning Enforcement Review</i></li> </ul>	
4 <sup>th</sup> June 2025	<ul style="list-style-type: none"> <li>• Economic Growth Strategy</li> <li>• Corporate Performance 2024/25 Q4</li> <li>• Finance Performance 2024/25 Q4</li> <li>• Treasury Management Outturn Report 2024/25</li> </ul>		
8 <sup>th</sup> July 2025	<ul style="list-style-type: none"> <li>•</li> </ul>		
Unscheduled/Pending Further Details			

### Pending agenda items

Meeting Date	Item	Recommendation	Outcome
2 <sup>nd</sup> April 2025	Huntingdonshire Futures 6 month update	Move to Member Briefing space	
4 <sup>th</sup> June 2025	Great Staughton Neighbourhood Plan Outcome and Progression to Referendum	Ward Councillors to be engaged in process, straight to Cabinet	
4 <sup>th</sup> June 2025	Market Towns Summer Update	Move to Member Briefing space	

<b>Environment, Communities and Partnerships Agenda Items</b>			
<b>Meeting Date</b>	<b>Pre-Scrutiny</b>	<b>Scrutiny Review</b>	<b>Task and Finish Groups Working Groups</b>
3 <sup>rd</sup> April 2025	<ul style="list-style-type: none"> <li>Huntingdon Sport and Health Hub Feasibility Report (Part Two report)</li> </ul>		
5 <sup>th</sup> June 2025	<ul style="list-style-type: none"> <li>Play Sufficiency</li> <li>One Leisure Independent Review Update</li> <li><i>One Leisure Annual Review</i></li> </ul>		
10 <sup>th</sup> July 2025			
Unscheduled/ Pending Further Details			

### Pending agenda items

<b>Meeting Date</b>	<b>Item</b>	<b>Recommendation</b>	<b>Outcome</b>
6 <sup>th</sup> February 2025	Priority One Delivery Update Quarter 3	To be presented at the Member briefing instead of the meeting.	

## Task and Finish Groups

### Performance and Growth

#### Commercial Investment Strategy - Pending

Workshop to be arranged following completion of work being undertaken by CIPFA

### Environment, Communities and Partnerships

#### Climate Working Group

**Members:** Cllrs T D Alban, J Kerr, C Lowe and D Shaw

**Lead Officer:** Neil Sloper

**Progress:**

**November 2022:** Initial Meetings held to establish Terms of Reference for the group.

**April 2023:** Regular meetings established. Evidence and information gathering to be progressed.

Group to be involved in the Electric Vehicle Charging Strategy Development.

**January 2024:** Meetings held to discuss proposed work plan for the group and to discuss HVO Fuels project

**November 2024:** Meeting to discuss future proposed projects

**January 2025:** Group met to review the HVO draft report prior to its consideration by the Panel

**Next Steps:** Review the membership of the group and increase the membership to 6 Councillors

Meetings to be scheduled to allow involvement in proposed works.

#### Disabled Facilities Grants Group

**Members:** I P Taylor, B Banks, C Tevlin and C Lowe

**Lead Officer:** Claudia Deeth

**Progress:**

**February 2024:** Councillors invited to express their interest in being involved with the project.

**August 2024:** initial meeting held and scope of project discussed

**Next Steps:** A review of the DFG process has been commissioned via the HDC Transformation Team, once the feedback and outcomes of this have been received further meetings will be scheduled to establish Terms of Reference and timeline for the group. This is expected during Spring 2025



**NOTICE OF EXECUTIVE KEY DECISIONS INCLUDING THOSE TO BE CONSIDERED IN PRIVATE**

**Prepared by:** Councillor Sarah Conboy, Executive Leader of the Council  
**Date of Publication:** 17 February 2025  
**For Period:** 1 March 2025 to 30 June 2025

Membership of the Cabinet is as follows:-

Councillor Details		Councillor Contact Details
Page 17 of 112	Councillor S J Conboy	Executive Leader of the Council and Executive Councillor for Place
		Cloudberry Cottage 9 Earning Street Godmanchester Huntingdon PE29 2JD  Tel: 01480 414900 / 07831 807208 E-mail: <a href="mailto:Sarah.Conboy@huntingdonshire.gov.uk">Sarah.Conboy@huntingdonshire.gov.uk</a>
	Councillor L Davenport-Ray	Executive Councillor for Climate, Transformation and Workforce
		73 Hogsden Leys St Neots Cambridgeshire PE19 6AD  E-mail: <a href="mailto:Lara.Davenport-Ray@huntingdonshire.gov.uk">Lara.Davenport-Ray@huntingdonshire.gov.uk</a>
Councillor S Ferguson	Executive Councillor for Resident Services and Corporate Performance	9 Anderson Close St Neots Cambridgeshire PE19 6DN  Tel: 07525 987460 E-mail: <a href="mailto:Stephen.Ferguson@huntingdonshire.gov.uk">Stephen.Ferguson@huntingdonshire.gov.uk</a>

Councillor J Harvey	Executive Governance Services Councillor for and Democratic	c/o Huntingdonshire District Council Pathfinder House St Mary's Street Huntingdon Cambridgeshire PE29 3TN  Tel: 07941 080531 E-mail: <a href="mailto:Jo.Harvey@huntingdonshire.gov.uk">Jo.Harvey@huntingdonshire.gov.uk</a>
Councillor S Howell	Executive Councillor for Communities, Health and Leisure	c/o Huntingdonshire District Council Pathfinder House St Mary's Street Huntingdon Cambridgeshire PE29 3TN  Tel: 01733 794510 E-mail: <a href="mailto:Sally.Howell@huntingdonshire.gov.uk">Sally.Howell@huntingdonshire.gov.uk</a>
Councillor B Mickelburgh	Executive Councillor for Finance & Resources	2 Grainger Avenue Godmanchester Huntingdon Cambridgeshire PE29 2JT  Tel: 07441 392492 E-mail: <a href="mailto:Brett.Mickelburgh@huntingdonshire.gov.uk">Brett.Mickelburgh@huntingdonshire.gov.uk</a>
Councillor T Sanderson	Deputy Executive Leader and Executive Councillor for Planning	29 Burmoor Close Huntingdon Cambridgeshire PE29 6GE  Tel: 01480 436822 E-mail: <a href="mailto:Tom.Sanderson@huntingdonshire.gov.uk">Tom.Sanderson@huntingdonshire.gov.uk</a>

Councillor S Taylor	Executive Councillor for Parks and Countryside, Waste & Street Scene	66 Wren Walk Eynesbury St Neots Cambridgeshire PE19 2GE  Tel: 07858 032076 E-mail: <a href="mailto:Simone.Taylor@huntingdonshire.gov.uk">Simone.Taylor@huntingdonshire.gov.uk</a>
Councillor S Wakeford	Executive Councillor for Economy, Regeneration and Housing	4 Croft Close Brampton Huntingdon Cambridgeshire PE28 4TJ  Tel: 07762 109210 E-mail: <a href="mailto:Sam.Wakeford@huntingdonshire.gov.uk">Sam.Wakeford@huntingdonshire.gov.uk</a>

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Notice is hereby given of:

- Key decisions that will be taken by the Cabinet (or other decision maker)
- Confidential or exempt executive decisions that will be taken in a meeting from which the public will be excluded (for whole or part).

All notice/agenda together with reports and supporting documents for each meeting will be published at least five working days before the date of the meeting. In order to enquire about the availability of documents and subject to any restrictions on their disclosure, copies may be requested by contacting the Democratic Services Team on 01480 388169 or E-mail [Democratic.Services@huntingdonshire.gov.uk](mailto:Democratic.Services@huntingdonshire.gov.uk).

Agendas may be accessed electronically at the [District Council's website](#).

Formal notice is hereby given under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that, where indicated part of the meetings listed in this notice will be held in private because the agenda and reports for the meeting will contain confidential or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. See the relevant paragraphs below.

Any person who wishes to make representations to the decision maker about a decision which is to be made or wishes to object to an item being considered in private may do so by emailing [Democratic.Services@huntingdonshire.gov.uk](mailto:Democratic.Services@huntingdonshire.gov.uk) or by contacting the Democratic Services Team. If representations are received at least eight working days before the date of the meeting, they will be published with the agenda together with a statement of the District Council's response. Any representations received after this time will be verbally reported and considered at the meeting.

**Paragraphs of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) (Reason for the report to be considered in private)**

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the Financial and Business Affairs of any particular person (including the Authority holding that information)
4. Information relating to any consultations or negotiations or contemplated consultations or negotiations in connection with any labour relations that are arising between the Authority or a Minister of the Crown and employees of or office holders under the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the Authority proposes:-
  - (a) To give under any announcement a notice under or by virtue of which requirements are imposed on a person; or
  - (b) To make an Order or Direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Huntingdonshire District Council  
Pathfinder House  
St Mary's Street  
Huntingdon PE29 3TN.

- Notes:-
- (i) Additions changes from the previous Forward Plan are annotated \*\*\*
  - (ii) Part II confidential items which will be considered in private are annotated ## and shown in italic.

Subject/Matter for Decision	Decision/ recommendation to be made by	Date decision to be taken	Documents Available	How relevant Officer can be contacted	Reasons for the report to be considered in private (paragraph no.)	Relevant Executive Councillor	Relevant Overview & Scrutiny Panel
Community Chest Grant Aid Awards 2024/25	Grants Panel	7 & 19 Mar 2025		Claudia Deeth, Public Protection Manager Tel: (01480) 388233 or email: Claudia.Deeth@huntingdonshire.gov.uk		S Howell & L Davenport-Ray	Environment, Communities & Partnerships
Community Chest Grant Aid Awards 2025/26***	Grants Panel	16 Apr 2025 21 May 2025 18 Jun 2025		Claudia Deeth, Public Protection Manager Tel: (01480) 388233 or email: Claudia.Deeth@huntingdonshire.gov.uk		S Howell & L Davenport-Ray	Environment, Communities & Partnerships
Market Towns Programme - Spring Update	Cabinet	18 Mar 2025		Pamela Scott, Head of Economy, Regeneration and Housing Delivery Tel: (01480) 388486 or email: Pamela.Scott@huntingdonshire.gov.uk		S Wakeford	Performance & Growth

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Market Towns Programme - Spring Update Report##	Cabinet	18 Mar 2025		Pamela Scott, Head of Economy, Regeneration and Housing Delivery Tel: (01480) 388486 or email: Pamela.Scott@huntingdonshire.gov.uk	3	S Wakeford	Performance & Growth
Leisure Opportunities##	Cabinet	18 Mar 2025		Gregg Holland, Head of Leisure Service, Health and Environment Tel: (01480) 388157 or email: Gregg.Holland@huntingdonshire.gov.uk	3	S Howell	Environment, Communities & Partnerships
Garden Waste Incentive Scheme***	Cabinet	18 Mar 2025		Andrew Rogan, Head of Operations Tel: (01480) 388082 or email: Andrew.Rogan@huntingdonshire.gov.uk		S Taylor	Environment, Communities & Partnerships

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Local Government Reorganisation and Devolution – Interim Proposals***	Cabinet	19 Mar 2025		Michelle Sacks, Chief Executive and Head of Paid Service Tel: (01480) 388116 or email: Michelle.Sacks@huntingdonshire.gov.uk		S Conboy	N/A - Special Council Meeting to be held on 19 March 2025
Community Infrastructure Levy Funding	Cabinet	15 Apr 2025		Claire Burton, Implementation Team Leader Tel: (01480) 388274 or email: Claire.Burton@huntingdonshire.gov.uk		T Sanderson	Performance & Growth
Corporate Plan Update	Cabinet	15 Apr 2025		Neil Sloper, Head of Policy, Performance & Emergency Planning Tel: (01480) 388635 or email: Neil.Sloper@huntingdonshire.gov.uk		S Conboy	Performance & Growth

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Subject/Matter for Decision	Decision/ recommendation to be made by	Date decision to be taken	Documents Available	How relevant Officer can be contacted	Reasons for the report to be considered in private (paragraph no.)	Relevant Executive Councillor	Relevant Overview & Scrutiny Panel
Huntingdon Sport and Health Hub Feasibility Report***##	Cabinet	15 Apr 2025		Gregg Holland, Head of Leisure Service, Health and Environment Tel: (01480) 388157 or email: Gregg.Holland@huntingdonshire.gov.uk	3	S Howell	Environment, Communities & Partnerships
One Leisure dependent Review Update***	Cabinet	17 Jun 2025		Gregg Holland, Head of Leisure Service, Health and Environment Tel: (01480) 388157 or email: Gregg.Holland@huntingdonshire.gov.uk		S Howell	Environment, Communities & Partnerships
Play Sufficiency***	Cabinet	17 Jun 2025		Helen Lack, Development and Delivery Manager - Parks Countryside and Climate Tel: (01480) 388658 or email: Helen.Lack@huntingdonshire.gov.uk		S Taylor	Environment, Communities & Partnerships

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Subject/Matter for Decision	Decision/ recommendation to be made by	Date decision to be taken	Documents Available	How relevant Officer can be contacted	Reasons for the report to be considered in private (paragraph no.)	Relevant Executive Councillor	Relevant Overview & Scrutiny Panel
Great Staughton Neighbourhood Plan Examination Outcome and Progression to Referendum***	Cabinet	17 Jun 2025		Clare Bond, Planning Policy Team Leader Tel: (01480) 387104 or email: Clare.Bond@huntingdonshire.gov.uk		T Sanderson	Performance & Growth
Economic Growth Strategy***	Cabinet	17 Jun 2025		Rebecca Tomlin, Economic Development Manager Tel: (01480) 388534 or email: Rebecca.Tomlin@huntingdonshire.gov.uk		S Wakeford	Performance & Growth

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**Public**  
**Key Decision - Yes**

## **HUNTINGDONSHIRE DISTRICT COUNCIL**

**Title/Subject Matter:** Garden Waste Incentive Schemes

**Meeting/Date:** Overview & Scrutiny (Environment, Communities and Partnerships) 6 March 2025

**Executive Portfolio:** Executive Councillor for Parks and Countryside, Waste and Street Scene  
Cllr Simone Taylor

**Report by:** Andrew Rogan-Head of Operational Services

**Ward(s) affected:** All Wards

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### **RECOMMENDATION**

The Overview and Scrutiny Panel is invited to comment on the finding from the implementation of the garden waste incentive schemes and the recommendations from the Cabinet report attached.

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**Public**  
**Key Decision – Yes**

## **HUNTINGDONSHIRE DISTRICT COUNCIL**

**Title/Subject Matter:** Garden Waste Incentive Schemes

**Meeting/Date:** Overview & Scrutiny (Environment, Communities and Partnerships) 6 March 2025  
Cabinet – 18 March 2025

**Executive Portfolio:** Executive Councillor for Parks and Countryside, Waste and Street Scene  
Cllr Simone Taylor

**Report by:** Andrew Rogan-Head of Operational Services

**Wards affected:** All Wards

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### **Executive Summary:**

The garden waste incentive schemes were introduced as part of the garden waste subscription service changes approved by Cabinet in 2023 and were implemented in April 2024.

These discretionary incentives were tested and developed with community representatives, with the aim of supporting residents to continue with their commitments to compost and recycle green waste. Engagement activities were undertaken with Town and Parish councils and community groups throughout September 2023.

In total 33 local councils (towns or parishes) were represented across 4 sessions, with a total of 58 representatives actively inputting into the viability and support considerations required for several proposed initiatives.

In total, five non-statutory schemes were agreed and implemented.

Those being:

- i. **Saturday Freighters** – a schedule over a 4-week period of vehicles every Saturday between the months of April and September in prearranged locations across the district where residents can deposit their garden waste.
- ii. **Community Bins**-For parishes not included on the 4-weekly schedule the council would contact those outlying Parish Councils, to offer them up to 10 community bins, free of charge, to be hosted at a community location of their choice.

- iii. **Parish Council Bin allocation for land management** - Parish Councils can request free of charge bins, which they can allocate to residents to support them maintaining Huntingdonshire District Council (HDC) owned local green spaces in their communities.
- iv. **Subsidised price home composters** – in addition to the current offer of ‘buy one and get a second half price’, HDC will seek to offer residents a subsidised price on the purchase of their first compost bin. residents pay £10 + delivery charges. HDC contributes £17 towards the cost of the bin.
- v. **Free loose compost** – working with Town and Parish Councils, along with Allotment Associations, HDC will provide a limited amount of compost for residents to collect for free.

These services were maiden projects, and due of their unique designs, along with their discretionary nature, it was agreed that all incentives would be kept under review to ensure they aligned with our corporate priority of delivering high-quality, cost-effective services.

Following the first year of implementing these incentives, performance data reveals that four out of the five schemes have demonstrated good value for money and operational efficiency. However, the Saturday Freighter scheme has proved to be both cost-ineffective and operationally challenging.

Our assessment is that continuing the Saturday Freighter scheme is not viable within our current organisational infrastructure and resources. The operational complexities and financial implications of this particular service makes it unsustainable moving forward and does not aligning with our corporate priority of delivering high-quality, cost-effective services. This report outlines key findings from all initiatives, including participation rates and operational challenges.

Garden waste collection now forms part of business-as-usual activity for the service, and as such, flexibility is required to ensure that existing incentives can be delivered in a cost-effective way, whilst also allowing scope for other options to be trialled and implemented where deemed appropriate. Such activity is operational in nature, and decisions relating to operational matters should be vested at the correct level of Council decision-making.

The purpose of this report is to update Cabinet on the findings from the delivery of the incentive schemes that were introduced as part of the garden waste subscription service, and to seek Cabinets approval to:

- i. Continue with incentives that are cost-effective and operationally efficient to deliver.
- ii. Discontinue or modify underperforming schemes, particularly the Saturday Freighter service.
- iii. Embed the garden waste incentives as part of business-as-usual activity and delegate authority for the ongoing management and delivery of garden waste incentives to the Corporate Director of Place, Corporate Director of Finance and Resources (S151 Officer), in consultation with the Executive Councillor for Parks and Countryside, Waste and Street Scene.

- iv. Development and implementation of a comprehensive communication plan for residents about service changes and alternative disposal methods for garden waste.

The proposed delegation is aimed at optimising the garden waste incentive schemes, ensuring continued alignment with our corporate priority of delivering high-quality, cost-effective services, while supporting communities to compost and recycle their garden waste. It would enable agile decision-making based on ongoing performance data and operational insights, allowing for timely adjustments to meet evolving community needs and operational realities.

**Recommendation(s):**

**RECOMMENDED**

For Cabinet to

- i. Delegate authority to the Corporate Director of Place and Corporate Director of Finance and Resources (S151 Officer), in consultation with the Executive Councillor for Parks and Countryside, Waste and Street Scene, to embed garden waste incentives into business-as-usual activity. This includes the authority to continue, discontinue, or modify schemes as appropriate, and to develop and implement a resident communication plan regarding service changes.

## 1. PURPOSE OF THE REPORT

- 1.1 The purpose of this report is to update Cabinet on the findings from the delivery of the incentive schemes that were introduced as part of the garden waste subscription service, and to seek Cabinet's approval to:
- i. Continue with incentives that are cost-effective and operationally efficient to deliver.
  - ii. Discontinue or modify underperforming schemes, particularly the Saturday Freighter service.
  - iii. Delegate authority for the forward management and delivery of garden waste incentives to the Corporate Director of Place and Corporate Director of Finance and Resources (Section 151), in consultation with the Executive Councillor for Parks and Countryside, Waste and Street Scene.
  - iv. Development and implementation of a comprehensive communication plan for residents about service changes and alternative disposal methods for garden waste.

Huntingdonshire District Council's Corporate Plan 2023-2028 outlines several objectives that should be considered when evaluating the garden waste incentive schemes. The plan emphasises improving the quality of life for local people, creating a better Huntingdonshire for future generations, and doing core work well.

In the context of garden waste incentives, the council should focus on delivering cost-effective, high-value services that contribute to the council's goal of working collaboratively with residents and partners, as well as empowering people to reduce demand for traditional public services. Any garden waste incentive program should be designed to support these broader objectives while ensuring efficient operational management and good control of statutory obligations.

### BACKGROUND

- 1.2 The Garden waste incentive schemes were introduced as part of the garden waste subscription service changes approved by Cabinet in 2023 and were implemented in April 2024.
- 1.3 These discretionary Incentives were tested and developed with community representatives, with the aim of supporting residents to continue with their commitments to compost and recycle garden waste. Engagement activities were undertaken with Town and Parish Councils and community groups throughout September 2023.
- 1.4 In total, five discretionary schemes were agreed and implemented, those being:
- i. **Saturday Freighters** – a schedule over a 4-week period of vehicles every Saturday between the months of April and September in prearranged locations across the district where residents can deposit their garden waste.
  - ii. **Community Bins** - For parishes not included on the 4-weekly schedule the Council would contact those outlying Parish Councils,

to offer them up to 10 community bins, free of charge, to be hosted at a community location of their choice.

- iii. **Parish Council Bin allocation for land management** - Parish Councils can **request** free of charge bins, which they can allocate to residents to support them maintaining HDC owned local green spaces in their communities.
  - iv. **Subsidised price home composters** – in addition to the current offer of 'Buy one and get a second half price', HDC will seek to offer residents a subsidised price on the purchase of their first compost bin. residents pay £10 plus delivery charges. HDC contributes £17 towards the cost of the bin.
  - v. **Free loose compost** – working with Town and Parish Councils, along with Allotment Associations, HDC will provide a limited amount of compost for residents to collect for free.
- 1.5 These services were new projects for operational services and their unique designs and discretionary nature, it was agreed that all incentives would be kept under review to ensure they were operationally efficient and delivered value for money.
- 1.6 We have embedded the Garden Waste projects into our Medium Term Financial Strategy (MTFS), effectively transitioning it to Business as Usual (BAU) activity. This approach will allow us to more readily adjust and modify these schemes, ensuring they continue to deliver cost-effective services that align closely with our Corporate Plan objectives. By managing these schemes as BAU, we can enhance our ability to adapt to changing circumstances, optimise resource allocation, and maintain a strong focus on providing efficient and valuable services to our residents.

## 2. KEY FINDINGS

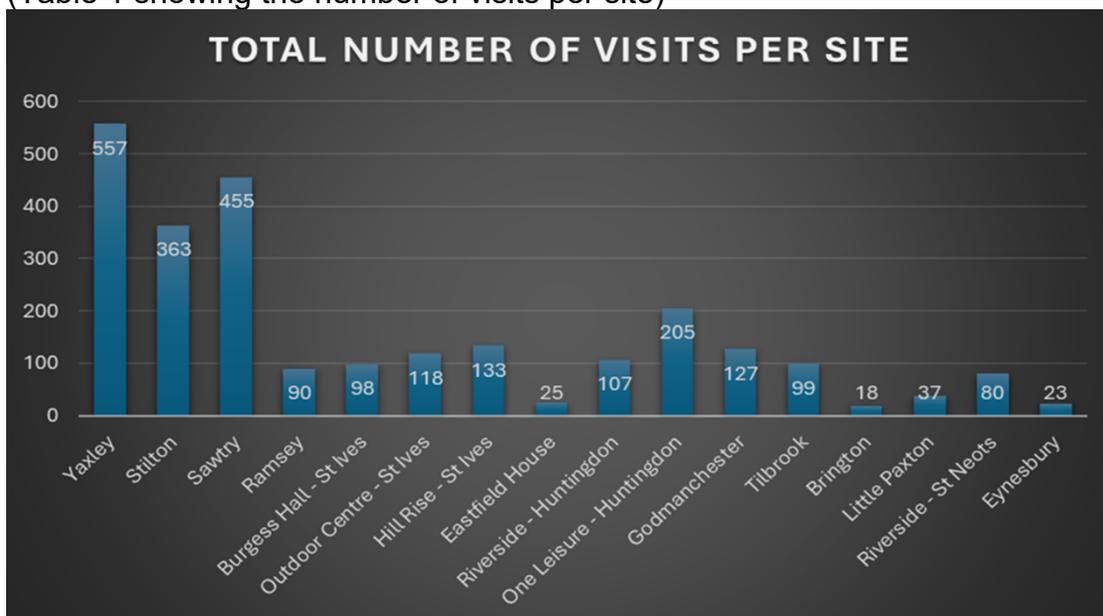
### 2.1 Saturday Freighters

- 2.1.1 Operated between April and September 2024, across a total of 109 sites.
- 2.1.2 2535 visits made in total; this was predominantly residents making repeat trips not 2535 individual residents. In addition, many residents were using their subscription bin to transport their waste to site (valid sticker in place) and many commented they already had a subscription for one garden bin but were using the freighter service to avoid having to subscribe for an additional bin. (Table 1 below shows the number of visits per site).
- 2.1.3 A local business has tried to capitalise on the Freight service by offering residents to collect their bins, deposit their waste at the freighter location and then return them. (fee Implied)
- 2.1.4 A total of 70.25 tonnes of garden waste collected during the period of operation, however, vehicles collected as little as 50kg of garden

waste from some locations. Fuel usage alone for this collection was 23 litres.

- 2.1.5 Total cost of service delivery over the six month period was around £40K.
- 2.1.6 The overall operational cost of the Saturday freighter service as per ton of material collected was approx. £570 per ton. As a comparison, under the garden waste collections service pre-subscriptions, the cost per ton of material collected was approx. £37.20 per ton. Thus, the Saturday freighters are considerably more expensive to operate and do not demonstrate value for money.
- 2.1.7 This service was operated on overtime, it was complex to manage and impacted on areas such as workshop, drivers' hours and their legally required rest periods and standard rounds during the normal working week. Having drivers available for the Saturdays was problematic, with waste managers often covering the Saturday freighter driving duty.
- 2.1.8 There were several occasions when areas could not be delivered as planned due to staffing issues.
- 2.1.9 Further delivery of the Saturday freighter scheme is not viable within our current organisational infrastructure and resources as the operational complexities and financial implications of this service makes it unsustainable moving forward.
- 2.1.10 It is proposed that for the combination of the reasons above, there is no financial, or operational basis to make the above service sustainable. The service is discretionary; and continued delivery does not make economic sense and creates significant operational challenges/risks. As such, it is proposed that this service is ceased.

(Table 1 showing the number of visits per site)



## **2.2 Community Bins**

- 2.2.1 This was designed to support Parish/Town councils not included on the 4-weekly schedule, HDC would provide them up to 10 community bins, free of charge, to be hosted at a community location of their choice.
- 2.2.2 A total of eight Parish Councils have embraced the offer, and so far, collections have been running smoothly without any significant issues with contamination. However, some areas remain hesitant to participate due to concerns about contamination risks and the responsibility associated with rejected bins. HDC are fully committed to continue to work with Town and Parish councils to overcome some of these concerns.
- 2.2.3 Expanding this service to include all Town and Parish Councils could serve as an alternative to the Saturday Freighter service. While the collection schedule would shift from monthly to a fortnightly basis, it will provide the same annual capacity. Furthermore, this approach would be more targeted, ensuring a more efficient and structured service across the district.
- 2.2.4 This service is low-cost and as the bins are collected as part of the standard rounds, it is straightforward to implement and significantly more efficient and effective than bespoke arrangements like the Saturday Freighter service.

## **2.3 Parish Council Bin allocation for land management**

- 2.3.1 Parish Councils can request free of charge bins, which they can allocate to residents to support them maintaining HDC owned local green spaces in their communities.
- 2.3.2 To date there have been no requests for this offer, however, this service should remain as an option as there is a continued commitment from HDC to support community engagement.

## **2.4 Subsidised price home composters**

- 2.4.1 For a number of years HDC has offered subsidised home composters to residents, however, in addition to the current offer of 'buy one and get a second half price', HDC expanded this to offer residents a subsidised price on the purchase of their first compost bin.
- 2.4.2 The service is delivered through a third party (GetComposting), with minimal administration for HDC staff.
- 2.4.3 The residents. pay £10 plus delivery charges to the composter provider. HDC contributes a further £17 towards the cost of the bin.

2.4.4 To date 350 home composters have been purchased since the scheme started.

## 2.5 Free Loose Compost

2.5.1 HDC, in collaboration with Town and Parish Councils and Allotment Associations, will promote locations where free compost can be collected.

2.5.2 Deliveries were carried out using HDC's skip vehicle and skips, with approximately four tonnes of compost deposited at each pre-agreed location.

2.5.3 A total of 37 Parish Councils took up the offer, resulting in around 150 tonnes of compost being delivered across various sites.

2.5.4 The service has been extremely well received, strengthening relationships with Town and Parish Councils.

2.5.5 The total cost for supplying and delivering the compost was approximately £6,000. Due to contractual obligations under the Cambridgeshire County Council waste contract, the compost must be purchased from a contractor. Overall, this service is low cost and as a minimal operational impact.

2.6 The proposed garden incentive waste schemes moving forward will be:

- i. **Community Bins**- All Parish and Town councils would be offered up to 10 community bins, free of charge, to be hosted at a community location of their choice.
- ii. **Parish Council Bin allocation for land management** - Parish Councils can request free of charge bins, which they can allocate to residents to support them maintaining HDC owned local green spaces in their communities.
- iii. **Subsidised price home composters** – in addition to the current offer of 'Buy one and get a second half price', HDC will seek to offer residents a subsidised price on the purchase of their first compost bin. residents pay £10 + delivery charges. HDC contributes £17 towards the cost of the bin.
- iv. **Free loose compost** – working with Town and Parish Councils, along with Allotment Associations, HDC will provide a limited amount of compost for residents to collect for free.

2.7 As we implement our current strategies, it's crucial to emphasise that these initiatives are not set in stone. We are committed to keeping them under constant review as part of our Business as Usual (BAU) activities. This ongoing assessment allows us to remain agile and responsive to changing circumstances. Furthermore, we will actively seek out and consider new and improved offerings in the future. However, any potential additions or changes must align closely with our Corporate Plan objectives. Additionally, we will carefully evaluate the sustainability of

these initiatives within the context of our Medium-Term Financial Strategy (MTFS). This approach will ensure that we remain innovative while maintaining financial responsibility and alignment with our core organisational goals.

### **3. COMMENTS OF OVERVIEW & SCRUTINY**

- 3.1 The comments of the relevant Overview and Scrutiny Panel will be included in this section prior to its consideration by the Cabinet.

### **4. KEY IMPACTS / RISKS**

- 4.1 Among the five incentives implemented, the Saturday freighter service emerged as the least value for money and the most challenging to maintain. Given the current organisational structure and available resources, continuing this service is not feasible. Moreover, there is a significant risk that persisting with this service could negatively impact the standard waste and recycling collection service. Such disruption would not only incur additional costs for HDC but also potentially damage the organisation's reputation.
- 4.2 Recognise that there may be some negative feedback from those that have made use of the Saturday service, but this is likely to be minimal in nature, and that can be managed through communication and engagement.
- 4.3 All other incentives were relatively low-cost and straightforward to implement. However, as previously mentioned, these incentives are discretionary in nature and impose a degree of financial and resource burden on HDC. Therefore, they should be continuously reviewed to ensure they remain operationally efficient and provide value for money.

### **5. OPTIONS CONSIDERED**

- 5.1 As mentioned previously, out of the five incentive scheme only the Saturday freighter service was costly and challenging to deliver, however, we have considered a series of options in relation to this particular service.
- 5.2 The first option, "do nothing," presents significant challenges, including complex operational delivery, poor value for money for the public purse, and overall inefficiency and ineffectiveness. Moreover, this approach would negatively impact the waste and recycling collection service along with other service areas within the council.
- 5.3 Another option explored was reducing the service from six months to three months. However, this adjustment would not alleviate the core issues, as the service would remain complex to deliver operationally, continue to provide poor value for money, and persist in its inefficiency and ineffectiveness.

- 5.4 A third option involved changing the location of the service. This approach faces limitations due to the difficulty in finding locations with adequate parking for 26-tonne vehicles and sufficient space for residents. Furthermore, even with a change in location, the service would remain complex to deliver operationally and would not deliver value for money, continuing to be inefficient and ineffective, with a high likelihood of impacting business as usual service delivery.
- 5.5 Based on the considerations regarding the Saturday freighter scheme, an additional option of offering ten bins to all town and parish councils has been proposed. The primary recommendation remains to discontinue the Saturday freighter scheme due to its operational complexity, inefficiency, and failure to deliver value for money for the public purse. However, providing ten bins to town and parish councils could serve as an alternative solution of supporting residents to continue with their commitments to compost and recycle garden waste at a local level.

## **6. LINK TO THE CORPORATE PLAN, STRATEGIC PRIORITIES AND/OR CORPORATE OBJECTIVES**

*[\(See Corporate Plan\)](#)*

**DO.** Using all or services and ways of working to best serve Huntingdonshire.

**ENABLE.** Huntingdonshire residents and businesses to thrive by listening and working with them.

**INFLUENCE.** Partner organisations and stakeholders by creating a share vision that benefits Huntingdonshire.

### **Doing our core work well.**

Delivering good quality, high value-for-money services with good control and compliance with statutory obligations.

## **7. LEGAL IMPLICATIONS**

- 7.1 The Garden waste incentives are discretionary; the council has no legal obligation to provide them, and these optional initiatives can be modified or discontinued based on budget, environmental goals, or strategy changes. Decisions will consider community impact and council resources, ensuring alignment with objectives and financial sustainability

## **8. RESOURCE IMPLICATIONS**

- 8.1 The garden waste incentive schemes are discretionary and supplementary to the services we provided before introducing garden waste subscriptions. Consequently, these additional services place varying degrees of increased workload across multiple council departments.

## **9. ENVIRONMENT AND CLIMATE CHANGE IMPLICATIONS**

- 9.1 The schemes promote waste reduction and sustainability, with home composting and free compost distribution offering the greatest environmental benefits. Community and parish bins help manage waste locally but require careful oversight to prevent contamination. Saturday Freighters have the highest carbon impact due to the additional vehicle use in comparison to the other schemes.

## **10. REASONS FOR THE RECOMMENDED DECISIONS**

- 10.1 The recommendations seek to improve the delivery of the garden waste incentives through cost-effectiveness and operational efficiency, achieved by modifying underperforming schemes like the Saturday Freighter service. Delegated authority will enable agile decision-making, while a comprehensive communication plan will inform residents about changes and alternative disposal methods, ensuring a smooth transition and maintaining community engagement.

### **CONTACT OFFICER**

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